

MEMORANDUM

To: Health Connector Board of Directors
Cc: Louis Gutierrez, Executive Director
From: Andrew Egan, General Counsel
Date: December 6, 2020
Re: Notification of Upcoming Contracts

OVERVIEW

This memorandum provides the Board of Directors with an update regarding contracts not subject to formal vote.

SUMMARY OF CONTRACTS

PROGRAMMATIC AUDITOR

Eide Bailly, the Health Connector's Programmatic Auditor, will evaluate the Health Connector's compliance with four subparts of the Affordable Care Act (Subparts C, D, E, and K) as required annually by CMS and provide the Health Connector with a finalized report containing any findings by April 26, 2021. The Health Connector selected Eide Bailly as its auditor three years ago after a competitive procurement. The current work order will include an audit of the 2020 fiscal year; the work order has a not to exceed amount of \$70,145.

KPMG

The Health Connector will amend our existing statement of work with KPMG to perform an independent assessment in evaluating the current control environment and assessing roles and responsibilities of Softheon and the Health Connector with respect to the member payment process. KPMG will assess control activities and summarize any observed gaps or controls that do not appear to address identified process risks. KPMG will also test and evaluate key controls to assess the completeness and accuracy of transactions within the member payment process.

The assessment will begin on or about December 14, 2020 with a final report delivered to the Health Connector on or around January 22, 2021. The report will outline any control gaps identified and associated recommendations for remediation of those gaps. The amendment reflects a not-to-exceed amount of \$84,000.

CUSTOM COMPUTER SPECIALISTS

The Health Connector is amending its contract with Custom Computer Specialists to extend it for 2021 to provide a customized support program consisting of remote network monitoring, management, phone support and on-site support. This approach combines the cost efficiency of remote monitoring and remediation with the service levels of a full-time onsite presence. Final contract pricing remains to be determined, but is expected to range from approximately \$22,000 to \$28,000, and an additional \$5,000 will be budgeted to account for unexpected time and material costs.